



P.J. Boatwright Jr. Internships (one 6-month, two 3-month terms available)

Dates – Start/end dates are flexible: May – November (6 month), May-August (3 month)

- One 6 month, full-time internship position (40 hours a week)
- Two 3 month, full-time internship positions (40 hours a week)

**Please indicate which session you are interested in your cover letter.*

About the GSGA:

Founded in 1916, the Georgia State Golf Association (GSGA) received its official charter on June 24, 1924. Since that date, the GSGA has grown to one of the largest state amateur golf associations in the country, with close to 340 member clubs and 70,000 individual members. With a mission to promote and preserve amateur golf in the state of Georgia, GSGA offers a computerized handicapping service, course rating and measuring, and annually conducts a full schedule of statewide competitions for men and women of all age groups. Other services include a statewide junior golf program, award-winning *Golf Georgia* magazine, membership recognition and rewards programs, management of the Georgia Golf Hall of Fame and a charitable foundation administering college scholarship programs.

About the USGA P.J. Boatwright Jr. Internship Program:

The USGA P.J. Boatwright, Jr. Internship provides an opportunity for experience in entry level golf administration to qualified individuals.

Prior to his death in 1991, P.J. Boatwright, Jr. served the game of golf for many years as the Executive Director of Rules and Competitions for the United States Golf Association. He was most prominent during the U.S. Open, where he oversaw every phase of the competition, from selection and setup of the courses to the conditions of play. Furthermore, he was always on call to settle rules questions and was generally considered the world's leading authority on the Rules of Golf.

The USGA perpetuates a memorial tribute to P.J. Boatwright, Jr. through funding of the internship program for state and regional golf associations across the country. The GSGA will offer two paid, six-month internships in 2018, with each having the opportunity to gain experience in core functions of the GSGA. The start date of all internships will be no later than May 14, 2018.

GSGA Internship Activities:

The orientation and training will include, but are not necessarily limited to, the following areas of service: handicapping, assisting Rules and Competitions department with championships, rules of golf, course marking and set-up, entry procedures and communication to players, assisting the Junior Golf department with the administration of events, customer service inquiries, managing tournament entries and training of summer staff members, Member Play Day Program administration, course rating and measuring, communications and marketing, foundation activities and general office administration. One of the interns must be available to attend Boatwright Intern Orientation at USGA Headquarters in Far Hills, NJ, in May. USGA will pay for costs associated with attending the orientation including, transportation, hotel and meals.

Requirements:

- Individual should have strong work ethic, be self motivated and a team player.
- An interest in learning all aspects of golf administration, knowledge of the game of golf preferred.
- Willing to work weekends, early mornings and long days as needed.
- Computer literate using MS Office.
- Valid driver's license and dependable vehicle.
- Attention to detail; ability to multi-task; strong organizational and problem solving skills.

Compensation:

- Approximately \$1,950 a month
- Out of office expenses will be covered by the GSGA (meals, mileage, lodging, etc.)
- Staff clothing for tournament work

Where are they now?

Several past USGA P.J. Boatwright interns that have served with the GSGA went on to at one time obtain full-time positions in the sports industry, including:

- **Laura Estefenn (2018)** - Administrative Assistant, Georgia State Golf Association
- **Miller McCachern (2017)** - Manager of Rules and Competitions, Georgia State Golf Association
- **Duncan Chau (2016)** - Handicap & Course Rating Coordinator, Golf Ontario
- **Drew Allen (2016)** - Section Manager, PGA Junior League
- **Casey Adams (2015)** - Manager of Junior Golf, Georgia State Golf Association
- **Colton Dean (2014)** - Manager of Course Rating & Adaptive Golf, Georgia State Golf Association
- **Amanda Nette (2014)** - Coordinator of Stadium Operations, Tampa Bay Rays (MLB)
- **Tripp Pendergast (2013)** - Director of Development, Georgia State Golf Association
- **David Towles (2011)** - Partnership Manager, PlayOn! Sports
- **Brad Maddern (2005)** - Assistant Golf Course Superintendent, Four Seasons Resort at Club at Las Colinas in Irving, TX

Send cover letter/resume, including references via mail, e-mail or fax by February 1, 2019 to:

Richard Adams, Director, Rules and Competitions
Georgia State Golf Association
121 Village Parkway, Bldg. 3
Marietta, GA 30067

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